

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
APRIL 18, 2023 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Angela Duncan  
Deputy Mayor .....Tara Elwood  
Councillor .....Debbie Durocher  
Councillor .....Kelly Muir  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**CALL TO ORDER:**

Mayor Duncan called the meeting to order at 7:00 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Duncan read a Land Acknowledgement Statement as follows:  
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**AGENDA ADDITIONS:**

- 14.l Alberta Municipal Affairs – Time Extension for Review of Intermunicipal Collaboration Frameworks
- 14.m Rural Charities Alberta – Camrose Casino Relocation Townhall & Rural Charities Revenues
- 15.g Alberta Municipalities – Update on RCMP Retroactive Salary Costs and Draft Resolutions
- 15.h Ed Gallagher, President, Onoway Royal Canadian Legion – Mayor's Invitation to Veterans Dinner
- 15.i Tim Rosadiuk, Great Escape Kayaks – Game-Changing Kayak/SUP Rental System

**MOTION #050-23 – ADOPTION OF AGENDA:**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**MOTION #051-23 – CONFIDENTIAL CLOSED MEETING SESSION:**

MOVED BY Councillor Durocher that the confidential closed meeting session be moved to the end of the meeting.

CARRIED UNANIMOUSLY

**ADOPTION OF PREVIOUS MINUTES:**

**MOTION #052-23 – ADOPTION OF REGULAR COUNCIL MEETING OF MARCH 21, 2023:**

MOVED BY Deputy Mayor Elwood that the minutes of the Regular Council meeting held on March 21, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

**MOTION #053-23 – ADOPTION OF MUNICIPAL PLANNING COMMISSION MEETING OF MARCH 21, 2023:**

MOVED BY Councillor Muir that the minutes of the Municipal Planning Commission meeting held on March 21, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

**MILES HUNT & RICK BELL – HARD SURFACING OF 51 AVENUE:**

Miles Hunt & Rick Bell met with Council to discuss hard surfacing of 51 Avenue, they reported that the condition of 51 Avenue is poor due to the drainage pooling in the lane and the pot holes and is very unpassable at times. A concern was also expressed that due to the addition of gravel over the years this has led to the raised elevation which creates problems for some residents, as the lane is higher than some properties, and as well, dust is a problem. They requested that consideration be given to remove 6 inches of gravel from 51 Avenue prior to paving the road. It was reported that the engineer is working on the drainage plan for this road, it was also reported that a number of encroachments exist, and therefore, prior to any hard surfacing the drainage and encroachments need to be corrected. It was also reported that as this road is narrow, the Engineer has suggested the installation of a swale in the centre of the road which would be sloped to drain to the ditches in the accesses. The Public Works Manager has requested paving quotes including the drainage swale & sloping for 51 Avenue for Council to review. Council reported that our provincial grant funding has been cut back for our road and drainage projects and one option suggested was to complete the paving and drainage work along 51 Avenue in sections due to costs, however it is not anticipated that this project will proceed in 2023. Mr. Hunt requested public works grade 51 Avenue regularly due to these drainage issues.

Mayor Duncan thanked Miles Hunt and Rick Bell for attending the meeting.

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**ALLEN LEE, DOYLE & COMPANY – PRESENTATION OF THE DRAFT 2022 FINANCIAL STATEMENTS (AGENDA ITEM 11.A):**

The Auditor, Mr. Allen Lee of Doyle & Company presented and reviewed with Council the 2022 Audited Financial Statements. Mr. Lee gave a summary of the 2022 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

**MOTION #054-23 – MOTION TO ACCEPT THE DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2022 AND APPROVAL OF TRANSFERS TO RESERVES:**

MOVED BY Councillor Durocher that the draft Audited Financial Statements for December 31, 2022 be approved as presented and further that Council approve the following transfers from surplus funds to reserves; \$25,000.00 to Patrol Capital Reserve, \$25,000.00 to Public Works Capital Reserve and \$63,330.00 to General Capital Reserves.

CARRIED UNANIMOUSLY

Mayor Duncan thanked Mr. Allen Lee for attending the meeting and for his presentation of the financial statements.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

**MOTION #055-23 – ACCEPTANCE OF CAO REPORT ACTION LIST:**

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:**

**DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2022:**

The draft Audited Financial Statements for December 31, 2022 was approved under delegations above.

**MOTION #056-23 – ACCEPTANCE OF FINANCIAL REPORT OF MARCH 31, 2023:**

MOVED BY Councillor Muir that the Financial Report of March 31, 2023 be accepted for information.

CARRIED UNANIMOUSLY

**BYLAWS & POLICIES:** None.

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**DEPUTY MAYOR ELWOOD:**

Deputy Mayor Elwood reviewed and submitted reports on the following meetings:

Parkland RCMP meeting held on April 5, 2023.

Community Policing Advisory Committee (CPAC) meeting held on April 6, 2023.

Emergency Advisory Committee meeting held on April 11, 2023.

Onway Regional Fire Services Executive meeting with Lac Ste. Anne County held on April 12, 2023.

Yellowhead Regional Library Executive Board meeting held on April 17, 2023.

Onway Regional Fire Services all members meeting held on April 17, 2023.

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:

Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on March 28, 2023.

Alberta Beach & District Museum & Archives meeting held on April 12, 2023.

**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:

Alberta Beach in Bloom meeting held on April 5, 2023.

Highway 43 East Waste Commission meeting held on April 18, 2023.

**COUNCILLOR MUIR**

Councillor Muir reviewed and submitted reports on the following meeting:

Trivillage Regional Sewer Services Commission meeting held on March 23, 2023.

**MAYOR DUNCAN:**

Mayor Duncan reviewed and submitted reports on the following meetings:

Mayor's Report of April 18, 2023.

Trivillage Regional Sewer Services Commission meeting held on March 23, 2023.

Regional Sewer meeting held on April 4, 2023.

Emergency Advisory Committee meeting held on April 11, 2023.

Onway Regional Fire Services all members meeting held on April 17, 2023.

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**MOTION #057-23 – APPROVAL OF LILSA PARTNERSHIP FOR THE ALBERTA BEACH BOAT LAUNCH RIPARIAN RESTORATION PROJECT:**

MOVED BY Councillor Durocher that Council approve to partner with LILSA on a Regional Lake Stewardship application for the Alberta Beach Boat Launch Riparian Restoration Project and further that LILSA will complete the application, the administration and public works department will assist on the project with preparations, signage, communication and notices to the adjacent landowners and Councillor Durocher will be the liaison on the project.

CARRIED UNANIMOUSLY

**DEVELOPMENT PERMIT REPORT:**

The administration department submitted a report on the 2023 Development Permits issued to date.

**MOTION #058-23 – ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA MUNICIPAL AFFAIRS – RECALL PETITION UPDATES:**

Correspondence was received from Alberta Municipal Affairs regarding the updates to the Mayor and Councillor recall petitions.

**ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – 2022-23 POLICE FUNDING MODEL CHARGEBACK:**

Correspondence was received from Alberta Public Safety & Emergency Services regarding the 2022-23 Police Funding Model chargeback and the municipal contribution towards the policing cost share.

**ALBERTA RECREATION & PARKS ASSOCIATION – ARPA & LIEUTENANT GOVERNORS AWARDS & SCHOLARSHIPS:**

Correspondence was received from Alberta Recreation & Parks Association regarding the ARPA & Lieutenant Governors awards & scholarships to recognize and honour outstanding work in the community.

**ALBERTA SENIORS, COMMUNITY & SOCIAL SERVICES – BUDGET 2023 INCREASE TO FCSS PROGRAMS:**

Correspondence was received from Alberta Seniors, Community & Social Services regarding Budget 2023 and the increase to the FCSS program.

**ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE 2023:**

Correspondence was received from Alberta Treasury Board and Finance which included the Borrowing Notice 2023 outlining the current loan application dates and requirements.

**FEDERATION OF CANADIAN MUNICIPALITIES – RETROACTIVE RCMP COSTS:**

Correspondence was received from the Federation of Canadian Municipalities regarding FCM's response to the federal government's decision to pass the retroactive RCMP costs on to municipalities.

**HON. REBECCA SCHULZ, MINISTER, ALBERTA MUNICIPAL AFFAIRS – JOINT USE & PLANNING AGREEMENTS (JUPAS):**

A letter was received from Honourable Rebecca Schulz, Minister of Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

**NEXT GEN MEN – SUPPORTING THE MEN MENTAL HEALTH, WELLBEING & RELATIONSHIPS OF BOYS & MEN IN ALBERTA:**

Correspondence was received from Next Gen Men regarding the initiative to supporting the men mental health, wellbeing & relationships of boys & men in Alberta.

**SCHOOL AGE CARE DIRECTORS ASSOCIATION OF ALBERTA – ANNUAL LIGHTS ON AFTERSCHOOL ALBERTA INITIATIVE:**

Correspondence was received from School Age Care Directors Association of Alberta regarding their annual Lights On Afterschool Alberta Initiative.

**TOWN OF BARRHEAD – LETTER OF SUPPORT – EPR EXEMPTION FOR NEWSPAPER MEDIA:**

The Town of Barrhead forwarded a copy of their letter to the Minister of Environment in support of the exemption for newspaper media from the EPR Program revisions.

**WELLSPRING ALBERTA CANCER SUPPORT – INTRODUCTORY LETTER:**

A letter was received from Wellspring Alberta Cancer Support as an introduction to the services and support they provide to people living with cancer and their caregivers and supporters.

**ALBERTA MUNICIPAL AFFAIRS – TIME EXTENSION FOR REVIEW OF INTERMUNICIPAL COLLABORATION FRAMEWORKS:**

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A letter was received from the Minister of Alberta Municipal Affairs advising that the time extensions for review of Intermunicipal Collaboration Frameworks has been extended from five to seven years while the ministry reviews the ICF provisions within the Municipal Government Act.

**RURAL CHARITIES ALBERTA – CAMROSE CASINO RELOCATION TOWNHALL & RURAL CHARITIES REVENUES:**

Correspondence was received from Rural Charities Alberta regarding the proposed Camrose Casino Relocation and its impact on rural charities revenues in Alberta.

**MOTION #059-23 – ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

**MOTION #060-23 – ALBERTA PUBLIC WORKS ASSOCIATION – NATIONAL PUBLIC WORKS WEEK PROCLAMATION:**

MOVED BY Deputy Mayor Elwood that Council approves the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 21-27, 2023.  
CARRIED UNANIMOUSLY

**MOTION #061-23 – ALBERTA TREASURY BOARD & FINANCE – SUBMISSION OF ESTIMATED BORROWING AMOUNTS 2023-24:**

MOVED BY Councillor Weber that the correspondence from Alberta Treasury Board and Finance regarding the submission of estimated borrowing amounts for 2023-24 be accepted for information and further that Alberta Beach file the estimated capital requirements as nil.

CARRIED UNANIMOUSLY

**MOTION #062-23 – COMMUNITY FUTURES YELLOWHEAD EAST – NORTHERN ALBERTA LEMONADE DAY:**

MOVED BY Councillor Weber that Council approve to participate in the partnership between Onoway, Alberta Beach and Lac Ste. Anne County for the Community Futures Yellowhead East Northern Alberta Lemonade Day sponsorship for Entrepreneur of the Year Category.

CARRIED UNANIMOUSLY

**MOTION #063-23 – HONOURABLE SHANE GETSON, MLA LAC STE. ANNE-PARKLAND – INVITATION TO TOUR OF MCCULLOUGH CENTRE:**

MOVED BY Councillor Muir that the correspondence from Honourable Shane Getson, MLA Lac Ste. Anne-Parkland regarding the Tour of McCullough Centre be accepted for information and further that all Council be approved to attend.

CARRIED UNANIMOUSLY

**MOTION #064-23 – RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE AGM PROXY 2023:**

MOVED BY Councillor Weber that Council approve to appoint Mayor Duncan to act as proxy on behalf of Alberta Beach at the annual general meeting of Genesis Reciprocal Insurance Exchange being held on May 9, 2023.

CARRIED UNANIMOUSLY

**MOTION #065-23 – WILD ALBERTA VISITORS GUIDE – ADVERTISING OPPORTUNITY:**

MOVED BY Deputy Mayor Elwood that Council approves advertising in the WILD Alberta Visitors Guide for a half page advertisement in the amount of \$395.00.

CARRIED UNANIMOUSLY

**MOTION #066-23 – ALBERTA MUNICIPALITIES – UPDATE ON RCMP RETROACTIVE SALARY COSTS AND DRAFT RESOLUTIONS:**

MOVED BY Councillor Muir that the correspondence from Alberta Municipalities regarding the update on RCMP retroactive salary costs and draft resolutions be accepted for information.

CARRIED UNANIMOUSLY

**MOTION #067-23 – ONOWAY ROYAL CANADIAN LEGION – INVITATION TO VETERANS DINNER:**

MOVED BY Councillor Durocher that Mayor Duncan be approved to attend the Onoway Royal Canadian Legion Veterans Dinner on May 13, 2023.

CARRIED UNANIMOUSLY

**MOTION #068-23 – GREAT ESCAPE KAYAKS – GAME-CHANGING KAYAK/SUP RENTAL SYSTEM:**

MOVED BY Councillor Muir that the correspondence from Great Escape Kayaks regarding the Game-changing Kayak/SUP Rental System be tabled for further information.

CARRIED UNANIMOUSLY

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**NEW BUSINESS:**

**MOTION #069-23 – ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES SOCIETY – HERITAGE VILLAGE LEASE:**

MOVED BY Councillor Durocher that the Alberta Beach & District Museum & Archives Society Heritage Village Lease be approved as presented.

CARRIED UNANIMOUSLY

**MOTION #070-23 – 2022/23 ALBERTA COMMUNITY PARTNERSHIP STRATEGIC INITIATIVES COMPONENT CONDITIONAL GRANT AGREEMENT:**

MOVED BY Deputy Mayor Elwood that the 2022/23 Alberta Community Partnership Strategic Initiatives Component Conditional Grant Agreement be approved as presented.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A brief discussion was held on the following topics: the boat launch riparian restoration project partnership with LILSA and dangerous trees were reported in two locations in the village.

**CONFIDENTIAL – CLOSED MEETING SESSION:**

Mayor Duncan advised that Council will be moving to closed meeting session and the public is welcome to return to the meeting after the closed session, however no motions are anticipated from the discussions.

**MOTION #071-23 – MOTION TO MOVE TO CLOSED MEETING:**

MOVED BY Deputy Mayor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting will be closed to the public at 9:05 P.M. to discuss emergency management.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, and C.A.O. Kathy Skwarchuk were in attendance for the closed meeting session.

**MOTION #072-23 – MOTION TO RE-OPEN MEETING TO THE PUBLIC:**

MOVED BY Councillor Weber that Council move to come out of closed meeting at 9:20 P.M.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The meeting adjourned at 9:20 P.M.

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Mayor – Angela Duncan

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C.A.O. – Kathy Skwarchuk